

## HUD Manufactured Housing INITIAL & CONTINUING EDUCATION Installer Training

### Meet the Instructor

Installation trainer Philip Sailor is a manufactured housing industry veteran, having started in 1985 with a major manufacturer. He has worked in manufacturing, training, design approval and regulatory roles.

Early on, he recognized that installers were not receiving installation instructions that were clear and easily-understood, so he approached the issue in three ways. He served as a resource for installers and local inspection authorities so they could have their concerns addressed in a timely manner, he provided training to installation inspectors, and he worked with his corporate engineering staff to help revise installation instructions for clarity.

Phil has inspected installations in more than a dozen states to assist manufacturers, retailers, installers, attorneys, State Administrative Agencies, and the U.S. Department of Housing and Urban Development.



**IMPORTANT NOTE:** HUD licensed installers are required to renew their license every 3 years. Continuing Education training can be completed anytime prior to the renewal.

### NEED OVERNIGHT ACCOMMODATIONS?

#### Harrisburg Area (October):

Red Roof Inn Harrisburg North  
400 Corporate Circle; Harrisburg, PA 17110  
717-657-1445

Best Western Harrisburg North  
150 Nationwide Drive; Harrisburg, PA 17110  
717-545-9089

SpringHill Suites by Marriott, Harrisburg/Hershey  
15 Capital Drive; Harrisburg, PA 17110  
717-540-5100

### Pennsylvania Manufactured Housing Association

PO Box 248  
315 Limekiln Road  
New Cumberland, PA 17070

Phone: 717-774-3440 or 888-242-7642  
Fax: 717-774-5596  
E-mail: [tracy@pmha.org](mailto:tracy@pmha.org)  
Website: [www.pmha.org](http://www.pmha.org)



## HUD Manufactured Housing INITIAL & Continuing Education Installer Training

**October 18, 2023 (CE ONLY)**  
Home Builders Assoc. of Metro Hbg  
2416 Park Drive; Harrisburg, PA 17110

**Cost for Initial is \$260**  
**Cost for Continuing Education is \$170**

*hosted by*



Pennsylvania Manufactured Housing Association

Photo courtesy of Riverview Homes Inc.



## HUD Manufactured Housing INITIAL & Continuing Education Installer Training

**INITIAL TRAINING**—This 12-hour HUD approved training will discuss the proper installation of new manufactured homes, record keeping and other installer responsibilities as they relate to the HUD Administered Manufactured Home Installation Program.

Successful participants will have satisfied the **INITIAL** training requirement for the HUD issued installer license when they have completed both days and successfully passed the exam.

### **CONTINUING EDUCATION:** (8-hours)

Once licensed, the HUD Installer License must be renewed every 3 years. In order to renew, the HUD-licensed installer must take 8 hours of approved continuing education. Participation in any of the one day continuing education classes listed will meet the requirements for licensed HUD installers renewal. Please remember you will need to submit proof of completion of a continuing education class and your renewal application at least 60 days prior to license expiration.



Photo courtesy of Highspire Homes Inc.

# REGISTRATION

Online registration is available at: <https://members.pmha.org/>

Please check which class and location you want to attend:

- INITIAL HUD Installer Training (2 days): \$260** 2024 Dates TBA  
Location TBA

**INITIAL Classes—8:00am Registration — Class starts at 8:30am**

Registration fee includes continental breakfasts, beverages, lunches, class materials and a Certificate of Completion.

- CE HUD Installer Training (1 day): \$170** **October 18, 2023—Harrisburg, PA**  
Home Builders Assoc of Metro Hbg; 2416 Park Drive; Harrisburg, PA 17110

**CE Classes—9:30am Registration — Class starts at 10:00am**

CE Registration fee includes beverages, lunch, class materials and a Certificate of Completion.

<b>Name:</b>				<b>Email:</b>			
<b>Name:</b>				<b>Email:</b>			
<b>Name:</b>				<b>Email:</b>			
<b>Company:</b>							
<b>Address:</b>							
<b>City:</b>		<b>State:</b>		<b>Zip:</b>			
<b>Phone:</b>							

### **SPONSORSHIPS ARE AVAILABLE!!** (EXHIBITOR OPPORTUNITY)

Check here to sponsor \_\_\_\_\_

Do you have a product that Installers should have or could use – this would be a fantastic opportunity to share those products directly with PA installers. Sponsorships are only \$50 and include a tabletop exhibitor spot – you can set up for one day or both days that is up to you. Contact Tracy Henry 888-242-7642 to reserve your spot today!

**Additional information will be provided upon registration.**

### **Method of Payment:**

- Check Enclosed     Visa     MasterCard     American Express     Discover

Credit Card #

Expiration  
Date

Signature

CVV Code

**To receive a refund or credit (for a future class) you must notify us at least 14 days prior to the date of the class.  
All refunds will be less \$25 processing fee.**